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**WORKSHOP CREATOR AND FACILITATOR (CREATIVE WRITING)**  
**HMS ADVENTURE, SATURDAY 6<sup>TH</sup> JULY 2019**

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**Role:** Workshop Creator and Facilitator (Creative Writing). This is a freelance role.

We require a workshop creator and facilitator to develop and deliver a creative writing workshop for 46 10-11 year olds as part of our HMS Adventure Event. We are also advertising for a creator and facilitator for a song writing workshop to take place later on the same day, if you would like to apply for both roles.

**Delivery Date:** Saturday 6<sup>th</sup> July, 13.00-15.10

**Description:** The Wilbur & Niso Smith Foundation is a charity dedicated to promoting literacy, supporting writers and advancing adventure writing as a genre. Our ambitions are to see adventure writing used as a tool for improving literacy in the classroom and to create adventurous experiences for young people outside of the classroom, using these as motivators to encourage independent reading and writing.

The HMS Adventure is one such experience, a young people's sleepaway event, aimed to encourage independent reading and writing, showing how approaching both activities with a sense of adventure can make it pleasurable. On Saturday 6<sup>th</sup> July, the group will participate in an afternoon of creative writing activities before spending the night on board the HMS Belfast.

Participants will be 10-11 year old, year 6 primary school pupils from across the UK. There will be a total of five groups, each attending with their teacher who will be on hand for additional support. They will be:

Girls: x2 groups of ten pupils  
Boys: x1 group of ten pupils  
x2 groups of 8 pupils

**Responsibilities:**

- **Develop and deliver workshops to meet the following aims:**
  1. To encourage independent writing and reading through adventure
  2. To demonstrate how different types of creative writing activity or reading can be enjoyed for pleasure
  3. For each young participant to have achieved a piece of their own writing, or taken a step towards doing so, by the end of the workshop
- **Inspire, motivate and engage the young participants to develop their skills after the workshop**

**The Workshop:**

The workshop is two hours long. The base will be London Bridge Hive. There is limited space but we would like it to be as active as possible. Please consider using the outdoor spaces nearby.

The Foundation undertakes all work with a sense of adventure. In keeping with the weekend, this workshop must have a sea-faring theme – whether naval or piratical, or a combination of both or otherwise, is up to the workshop leader.

As the group will be up to 46 young people, we imagine delivery on the day will be by at least two facilitators and this is reflected in the fee. It will be your responsibility to appoint a second workshop leader for the day.

**Person Specification:**

- Must have an enhanced DBS check, valid within the last 18 months
- Experience in creating and facilitating workshops to meet set objectives
- Experience working with KS2 pupils, ideally year 6 and preferably large groups
- Experience of working with diverse groups
- Experience of managing challenging behaviour in young people
- Able to adapt set materials to be inclusive of all young people
- Experience of delivering creative storytelling, interactive reading or creative writing activities
- Positive and motivated attitude, with a desire to improve literacy and help young people build stronger communities

**Fee: £450**

The commission is for workshop creation, plus two hours of delivery, for two workshop leaders. We expect you to arrive prior to the delivery for any set-up necessary. We will supply an additional budget for any agreed workshop materials.

**Terms:** If we are impressed with your application, you will be invited to have a conversation with the Foundation Manager (based in London), either in person or over Skype, to discuss your ideas for the workshop. You may be asked at this point to provide two references.

If offered the role, you will be required to meet with the Foundation Manager prior to the event, to share your workshop plan in detail and conduct a thorough risk assessment together.

**Deadline for applications:** 11am, Friday 17<sup>th</sup> May 2019

To apply please send a CV and one-page cover letter to Foundation Manager, Georgina Brown, on [georgina@wilbur-niso-smithfoundation.org](mailto:georgina@wilbur-niso-smithfoundation.org)